

**TEHAMA COUNTY TRANSPORTATION COMMISSION
MINUTES OF SEPTEMBER 24, 2013**

Present: Commissioners'; Steve Chamblin; Gary Strack; Dennis Garton' Bob Williams; Bob Schmid; and Robert Christison. Also present: Gary Antone, Executive Director and Barbara O'Keeffe, Deputy Director - Transportation.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Steve Chamblin at 8:02 a.m.

2. **PUBLIC COMMENT:** None

2a. **ANNOUNCEMENT:**

- Barbara O'Keeffe announced the AB23
- Closeout on 99W paving project
- RTP will have a public hearing October 29, 2013

3. **APPROVAL OF AUGUST 27, 2013 MINUTES:** Motion by Commissioner Garton, second by Commissioner Williams and carried 6-0 to approve the August 27, 2013 minutes.

Commissioner Williams requested revising wording page 2 of last paragraph.

4. **UPDATE ON BLUEPRINT PLANNING PROCESS:** Adam Hansen, Sr. Transportation Planner, discussed the sharing of the planning process. A data base will be built, allowing other agencies to access and build their own data. Some technical difficulties have occurred, but this will be worked out soon, hopefully by the end of the year.

Gary Antone added the base system is working and now we are trying to reach all departments. Our goal is to have each department maintain their own data base, as well as the City of Red Bluff, Corning, and Tehama.

5. **LOS MOLINOS BOND PROJECT PHASE 2:** Steve Rogers, Project Manager for District 2, provided the Commissioners with the SR99/STIP Quarterly Progress Report. Phase 1 was completed 2010 and Phase 2 completed 2013.

6. **ADOPT RESOLUTION 9-2013 CALIF. TRANSIT SECURITY GRANT FUNDS:** Barbara O'Keeffe presented the resolution for grant apportionments totaling \$49,385 available through the Transit Security Grant Program. Once approved, the application will be prepared for improvements and facility security and planning for transit operations.

Motion by Commissioner Williams, second by Commissioner Garton, to approve Resolution 9-2013 CTAF for Transit Security Grant Program. Carried 6-0 with 0 absent.

7. **ADOPTION OF RESOLUTION 10-2013 FOR 13/14 COMMISSION BUDGET FUNDS:** Barbara O'Keeffe reviewed the revenues for 2013/14 budget.

Motion by Commissioner Strack, second by Commissioner Williams to adopt Resolution 10-2013 for 2013/2014 Commission Budget Funds. Carried 6-0 with 0 absent.

8. **REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP) DUE BY DECEMBER 15, 2013:** Barbara O’Keeffe provided information on the RTIP projects. The two-year cycle adopted by CTC into the program is about \$1.1 billion available for programming projects statewide from 2014-15 to 2018-19. Although the Transportation Enhancement Program has been removed from the Act, we are still able to go forward with projects within our RTP. We have a base minimum of \$3.3M. Staff worked hard so as not to program every penny we had due to the stability of the program. The TAC is working hard going through projects currently in the program, following guidelines, making sure projects are fully funded. Completed information
9. **UNMET TRANSIT NEEDS UPDATE:** Barbara O’Keeffe reviewed the past meeting definitions adopted by the Commission and the public hearing. “Reasonable to Meet” was discussed as well as the amount of money needed to meet needs. Expansion of existing services and new service requests were also reviewed from the public comments of the August 27, 2013 meeting. All information will be provided to Social Service Transportation Advisory Council and in October, the findings will be provided to the Commissioners. The finding is one point in the process. It does not say how the needs will be met.
10. **APPROVAL OF CLAIMS:** Motion by Commissioner Williams, second by Commissioner Strack to approve claims in the amount of \$10,300. Carried 6-0 with 0 absent.
11. **ADJOURN:** With no further business, the meeting adjourned at 8:41 a.m.