

TEHAMA COUNTY TRANSPORTATION COMMISSION

APRIL 29, 2014 MINUTES

Present: Commissioners'; Steve Chamblin; Gary Strack; Dennis Garton; Bob Williams; and Robert Schmid. Absent: Commissioner Robert Christison. Also present: Gary Antone, Executive Director and Barbara O'Keeffe, Deputy Director.

1. **CALL TO ORDER:** The meeting was called to order by Chairman Steve Chamblin at 8:07 a.m.
2. **PUBLIC COMMENT:** None
3. **ANNOUNCEMENTS:**
 - In accordance with AB23 it is hereby announced that the Transportation Commission/Transit Directors
4. **APPROVAL OF MINUTES:** Motion by Commissioner Williams, second by Commissioner Strack to approve the February 25, 2014 minutes. Motion carried 4-0 with 2 absent.
5. **REGULAR ITEMS**
 1. **Adopt Resolution No. 02-2014 Designated Authority.** Motion by Commissioner Williams, second by Commissioner Schmidt to adopt Resolution No. 02-2014 authorizing the Executive Director and Deputy Director to initiate and implement various transportation fund program actions and activities. Motion carried 4-0 with 2 absent.
 2. **Adopt Resolution No. 03-2014 Continuing Operations Authority:** Motion by Commissioner Williams, second by Commissioner Strack to adopt Resolution No. 03-2014, authorizing the Executive and Deputy Director to execute, initiate and implement various ongoing operational and administrative tasks. Carried 4-0 with 2 absent.
 3. **Adopt Resolution No. 04-2014 Warrant Register for 2014 - 2015:** Motion by Commissioner Strack, second by Commissioner Williams to approve warrant registers for 2014-2015 between regularly scheduled Commission meetings. Motion carried 4-0 with 2 absent.
 4. **Adopt Resolution No. 05-2014, TCTC Basic Financial Statements and Management Report:** Motion by Commissioner Williams, second by Commissioner Strack to adopt Resolution 05-2014 approving the TCTC Basic Financial Statements and Management Report for Fiscal Year 2012-2013. Carried 4-0 with 2 absent.
 5. **Approve Resolution 06-2014 Authorization to program CMAQ Grant Funds:** Barbara O'Keeffe informed the Commission that the Congestion Mitigation and Air Quality Management funds, and the CMAQ goals are improving air quality and improving congestion. Tehama County was designated non-attainment for air Quality and CMAQ funds have been apportioned for 2013 to 14, 2014 - 2015 and 2015-2016

Federal Fiscal Years. The eligibility requirements are using for transportation projects, reduce emissions and located in an area benefiting the non-attainment zone. The deadline for programming is in May, 2014, and due to limited time, the projects currently programmed in the STIP as well as the Transit Pilot projects are recommended for programming.

Motion by Commissioner Williams, second by Commissioner Strack and carried 4-0 with 2 absent to authorize programming of CMAQ grant funds.

Commissioner Garton entered.

6. **Adopt Resolution No. 07-2014 FTA Section 5311 Operating Assistance:** Barbara O’Keeffe discussed the resolution based on a sample recommended by FTA to CalTrans to be reimbursed for the operating costs which we believe could be \$107,461.

Motion by Commissioner Williams, second by Commissioner Schmidt to adopt Resolution No. 07-2014 FTA Section 5311 Operating Assistance. Motion carried 5-0 with 1 absent.

7. **Review of Draft 2014-2015 Overall Work Program:** Barbara O’Keeffe provided this information for review by the Commissioners as well as Caltrans and the Public. Caltrans reviews this annual document which is separated into various work elements identifying tasks and the product and continuous work completed by staff and local agencies. The money received by each City may only be used for Transportation projects.

8. **Rural County Representatives of California Letter of Opposition to SB990:** This letter of opposition by RCRC to Senate Bill 990 is an informational item to show support. It does communicate the issue in the valley however the funds are treated as a trust fund. It takes dollars used for transit services and allows “off-the-top” use.

Gary Antone added that if there is a need to follow up with additional support letters, staff will present information to the Commissioners’.

9. **Authorize Executive Director to apply for available Federal Transit Administration Grant Programs:** This agenda item was presented last month and no action was taken.

Motion by Commissioner Williams, second by Commissioner Garton to authorize the Executive Director to apply for available Federal Transit Administration Grant programs. Motion carried 5-0 with 1 absent.

10. **Approve Claims:** Motion by Commissioner Williams, second by Commissioner Garton to approve the February 2014 thru March 2014 claims in the amount of \$18,798.56. Carried 5-0 with 1 absent.

6. **ADJOURN:** With no further business, the meeting adjourned at 8:16 a.m.